

UG Cloud September Start Up

Before using UGCloud for the first time in September please follow these steps. This way you can access the cloud not only from school but from home as well!

Every September your student passwords for the system are reset to your OEN number.

On a desktop in the library at school:

- 1) Log in to the system using your OEN as your password
- 2) Change your password (on next screen)
- 3) Log in to UG Cloud at school using (first initial, last name)

e.g. Jane Doe is jdoe

- 4) Log in and begin using UG Cloud at home (jdoe), new password

Again as an example of student usernames:

Harry Potter OEN: 123456789 would be: HaPot6789

It's first 2 letters of the first name

First 3 letters of the last name

Last 4 numbers of the OEN number

Helpful mnemonic device to remember: 2 - 3 - 4

Using UG Cloud on a Chrome book at school:

- 1) Log in to UGCloud using your whole ug cloud email address

e.g. Jane Does is jdoe@ugcloud.ca, new password

If after trying these solutions you are still having trouble accessing the Cloud from home, please take a screenshot of the error message you are receiving and send it to susan.schenk@ugdsb.on.ca. and we will get you back on the cloud!

Many thanks!

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